

Jenny Gladys Silveira

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1 Runnymede Gardens, Western Avenue, Greenford, Middlesex, UB6 8SY

OBJECTIVE

To seek a challenging career opportunity with a reputed organisation to utilize my skills and bring the most out of my work and educational experience.

WORK EXPERIENCE

Parvatibai Chowgule College of Arts and
Science, Goa-India

Aug 2013 — Feb 2014

Assistant Professor (Lecture basis)

- Conducted 150 Practical Lectures for First year and Second year B.Sc. students.
- Delivered 20 Lectures for Self financed course in Chemistry Honours Program for Semester IV titled "Pharmaceutical Analysis".

J & R Margao Cold Storage & Ice Plant,
Goa-India

June 2013 — May 2014

Office Administrator

- In Charge of Office Administration and Supervision of Cold Storage and Ice Plant

EDUCATION

M.Sc. Chemistry (Organic Chemistry)

2011 — 2013

Goa University, Goa, India

Graduated with "O" Grade (7.5 GPA out of 10.0)

B.Sc. Chemistry

2008 — 2011

Smt. Parvatibai Chowgule College, Goa, India

Graduated with Distinction (73%).

ACHIEVEMENTS

- First place in "Chem Quiz" 2010 conducted by "Association of Chemistry Teachers-Goa" on 25th January 2011.
- First prize in the Goa State Level Competition of the MaRRS International Spelling Bee 2006-2007 in category VI.
- Second prize in the South-Goa District Level Competition of the MaRRS International Spelling Bee 2006-2007 in category VI.

- Winner of the school level competition of the MaRRS International Spelling 2006-2007 in category VI.

COMPUTER PROFICIENCY

Well versed in Microsoft Word, Excel, PowerPoint, Windows XP, Windows 7.

PERSONAL DETAILS

Date of Birth: 29 May 1991

REFERENCES

Mr. Terence Fernandes
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Etihad Airways
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