

Michal Rogowski

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Profile

I am a punctual, flexible, hard-working and conscientious person. I easily establish good contact with people and I am not afraid of challenges. I am also a quick learner with good communication skills. I always show full commitment and perform my duties to the best of my abilities.

Experience

Mleczko Delikatesy, London

March 2014 – July 2014

Shop Assistant

Assisting customers in the selection and purchase of items

Operating the till

Accepting stock deliveries and then processing them

Restocking the sales areas

Showing an interest in every customer's needs

Working as part of a team

Puchatek Polish Delicatessen, London

Customer Assistant

October 2012 – March 2014

Responsible for maintaining contacts with clients

Accepting stock deliveries and then processing them

Organising promotional events

Working as part of a team

Responsible for training the new employees

P.W. MIX, Inowroclaw, Poland

Shop Assistant

September 2008 – October 2012

Responsible for maintaining contacts with clients

Assisting with postal deliveries to customer addresses

Resolving customer complaints

Working as part of a team

Cleaning the shop, Hoovering, polishing etc.

Attending training sessions

Ambrozja Restaurant, Gdansk, Poland**Waiter**

July 2008 – August 2008

Receiving food & drink orders & serve customer requests to the standards required

Making recommendations from the menu if requested

Understanding menu content and keeping up to date with any menu changes

Building relationships with regular customers

Dealing with customer concerns and complaints in an effective way

Ensuring the food service area is left clean and tidy once all the guests have left

P.W. MIX, Inowroclaw, Poland**Warehouse Assistant**

July 2005 – July 2008

Responsible for the organising of the warehouse, ensuring goods were ready for going out

Packaging/labelling stock before being shipped out of warehouse

Dealing with enquiries from transport managers

Ability to work within company policies and objectives

Accurately recording information on company database to minimise stock waste

Meeting and greeting visitors/clients to the warehouse

Education

Secondary school in Inowroclaw, Poland

September 2002 – June 2005

A-levels

Other information

Good knowledge of the Microsoft Office Package

Full clean driving licence

Disclosure Scotland

Interests

Travelling, sailing, photography, history, mountain climbing